

TO WHOMSOEVER IT MAY CONCERN

I, **Mr. John Doe** currently working at **Sample Infotech Services, Bldg No. 2, SECTOR 15, Mindspace, Goregaon(West), Mumbai-400090, India** solemnly and sincerely declare as below under the Indian Notary Act 1952.

I solemnly declare that **Ms. Jane Doe** was employed on full-time basis at **ABC Limited, Ground Floor, Trade Star, Andheri-Kurla Road, Andheri(East), Mumbai-400059, India** from **01/03/2006** to **30/06/2008**. She worked as **Associate System Consultant** from **01/03/2006** to **01/02/2007** and as **System Consultant** from **01/03/2007** to **30/06/2008**.

During her employment, **Ms. Jane Doe** was directly reporting to me and her main roles and responsibilities are mentioned below.

The main duties and responsibilities undertaken by her as **Associate System Consultant** are as follows:-

- Identify, document, correct, test and debug the issues in the FIS application to ensure it adheres to the organizational quality standards
- Prepare high-level design document, technical specifications for User Management module of the FIS application
- Design, code, debug, test solution to meet functional and technical specifications according to organizational quality standards
- Write unit-test cases, conduct test-case reviews, peer code reviews, document review comments
- Build, deploy and configure the application at the client site

The main duties and responsibilities undertaken by her as a **System Consultant** are as follows:-

- Work with clients and business analysts to extract the functional requirements for implementing new features in MIS system.
- Thoroughly document the code throughout the development by describing program algorithm, special notes or assumptions if any, and change history.
- Conduct knowledge transfer sessions to the fellow team members on the Accounting module
- Assist in release management process to build and deploy the application at various client places

I understand that it is an offence to intentionally make false statements in statutory declaration and that it is punishable under law. I solemnly declare that statements contained in this declaration are true in every particular.

Declared By,

(Signature of manager)

Mr. John Doe

Development Manager, Sample Infotech Services

Phone Number: **+91-9999 999 999**

Email ID: **john.doe@sample.com**

Declared At Mumbai on 14 of March 2014

Before me,

(Signature of authorized signatory)

Mr. A. K .Anthony

Notary

Govt. Of India

5A, M. G Road, Goregaon(West), Mumbai